



FINANCE DIRECTOR MARYSVILLE CALIFORNIA

FINANCE DIRECTOR

Marysville, CA seeks an up-and-coming finance professional to lead a small team of public servants, to oversee the financial health of this friendly community, and to become the City Manager’s financial right-hand person. This position is ideal for a mid-career professional with his/her sight on a career in city administration, or for a private/nonprofit professional interested in transitioning to public service.

Working in close partnership with the City Manager, this position offers an incredible opportunity to work in every aspect of financial administration, including treasury, investments, debt management, accounting, budgeting, procurement and long range planning. The City Manager and former Finance Director will support and mentor the new hire — Marysville is a team!

SALARY: \$121K-\$151K/year
DEADLINE: OPEN UNTIL
FILLED

DIRECT REPORTS: 3
REPORTS TO CITY
MANAGER

JOB DESCRIPTION:
MUNITALENT.COM

QUESTIONS: ANA CORTEZ
(510) 455-0629



The Finance Director Will Provide:

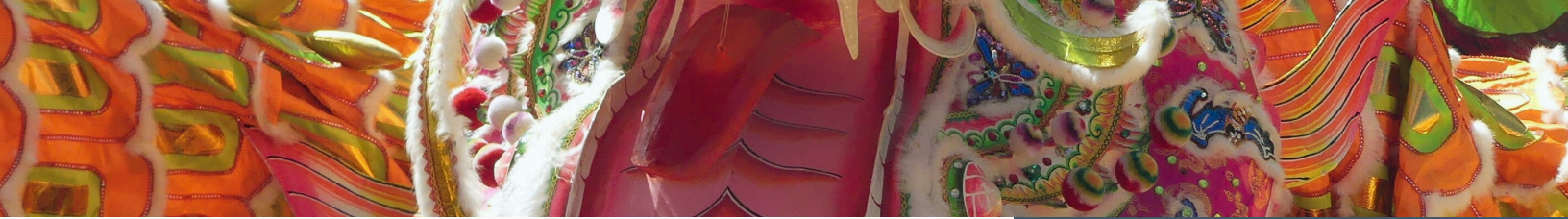
DEPARTMENT LEADERSHIP

- Plan, organize, manage, lead, and direct the overall operations of the Finance Department, including: financial accounting, payroll, accounts payable/receivable, budget development and control, cash management and investments, internal cash handling, tangible personal property assets, cost allocation planning, employee benefits and risk management programs.
- Select, assign, train, direct, and evaluate the team.
- Develop, plan, and implement goals and objectives.
- Develop, recommend, and administer policies and procedures; establish priorities, monitor the quality, efficiency and effectiveness of department work products.
- Coordinate assigned activities with City officials, other City departments, and outside agencies while maintaining effective working relationships with department staff, federal/state/local agencies, the general public, committees and boards.
- Prepare complex statistical and narrative reports, correspondence, and other documents.
- Represent the City and/or Finance Department.
- Present oral and written reports to the City Council, professional groups and other interested parties.
- Provide lead and/or support assistance in grant proposal preparation and administration.

SUBJECT MATTER EXPERTISE

- Provide elected, appointed officers, auditors, public and city personnel with financial information on City operations including but not limited to quarterly treasury and annual financial reports, approved budget expenditures and revenues, investment justification, explanation of financial policies and services.
- Negotiate and resolve sensitive, significant and controversial issues, develop strategies to increase department funding, prepare and monitor grant-funded programs;
- Review legislation and assures department compliance with appropriate laws, regulations, statutes, and codes.
- Participate as a member of the City's Management Team; aid the City Manager and the City Council on matters within the responsibility of the Finance Department.
- Serve as acting City Manager for brief periods during the absence of the City Manager.





MARYSVILLE - THE PLACE

A FAMILY FRIENDLY, AFFORDABLE COMMUNITY

Nestled between the Feather and Yuba Rivers, Marysville is a vibrant city in the heart of California’s historic Gold Country region. With origins rooted in the California Gold Rush, Marysville was once known as “The New York of the Pacific” thanks to its booming industry and growing population.

Marysville may no longer be one of the biggest cities in California, but that rich history and enterprising spirit still exists today. Amongst the city’s historic architecture includes the Bok Kai Temple, the longest-running Taoist temple in the US and a fixture of the local Chinese-American community, as well as the Mary Aaron Memorial Museum located in the stunning Warren P. Miller house. Today, Marysville sports a population of approximately 12,000 people with a median age of 32 and a family income of \$33,474. The median sale price of a home in Marysville is \$320,000. In November 2024, homes in Marysville sold for approximately the asking price on average.

Beyond its historic locations, Marysville is also surrounded by geography that can only be found in California. Along with the sprawling Central Valley to the south, Marysville is also a short drive to the stunning Sierra Nevadas and Tahoe National Forest.

From its rich nature to its storied history, Marysville is a city built on community, led by determined leadership, and on track for a bright future.

MARYSVILLE - THE EMPLOYER

The City of Marysville is an enterprising city with approximately 65 full-time employees. The City has a City Manager-City Council form of government. The City Manager and his team run daily operations, maintain the annual budget, and work directly with businesses and residents to address local needs and ensure a safe and thriving community for all. City Manager Schaad was appointed in 2021 and has been a servant leader throughout California.

The Finance Team is small and completely hands-on. All Directors are closely involved in their operations and fully accountable for their departments. The new Finance Director will be asked to act as City Manager as needed.

Under executive direction from the City Manager, the Director serves as the principal administrative officer for the Finance Department. As such, the Director plans, directs, reviews, and manages department activities and operations encompassing a wide range of internal support services, including the City’s operating budget, capital investment program, accounting and reporting, revenue collection, payroll, purchasing, employee benefits and risk management. Additionally, the Director coordinates assigned activities with other City departments and outside agencies; provides highly responsible and complex administrative support to the City Manager; and assures department compliance with and enforcement of applicable federal, state, and local laws, ordinances, and codes. As a member of the City’s Management Team, the Director also directly manages and supervises staff.



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WHO ARE WE LOOKING FOR?

The successful candidate will demonstrate the following experiences:

- Accounting, auditing and budgetary experience with particular emphasis on fund accounting, auditing and budgeting practices.
- Management of transactional activities, administration of licenses and permits, preparation of complex technical reports.
- Proactive, strategic communications.
- Manual and automated financial information systems operations, evaluation and upgrading.
- Personnel management and employment relations.
- Public policy analysis and recommendations.
- Application of quantitative and qualitative research methods.
- Coordination of multiple projects and deadlines.
- Creative problem-solving for difficult situations.
- Navigation of heavy work loads, prioritizing assignments, meeting deadlines, and adapting to change.
- Collaboration with stakeholders.

DESIRED EDUCATION

Any combination of education, training, and experience which provides the required knowledge, skills, and abilities to perform the job will be considered.

A degree in Accounting, Finance, Economics, Mathematics, Public or Business Administration, or similar major is a plus.

Five years of experience involving administration and management of a comprehensive finance program is desirable.

At least four years of project management and supervision of others engaged in such work is preferred.



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PROCESS AND NEXT STEPS

Finance professionals interested in this position should submit a one page cover letter and a resume via email:

Cortez@munitalent.com
SUBJECT: MARYSVILLE CALIFORNIA

Applications will be screened as they are received. Candidates are encouraged to apply immediately and without delay. Munitalent will screen candidates and recommend to the City of Marysville applicants that possess desired qualifications and experiences. The City will determine which applicants will be granted panel interviews.

Questions and inquiries
MUNITALENT (510) 455-0629

Full Job Description
[MUNITALENT.COM](https://www.munitalent.com)

DEADLINE
OPEN UNTIL FILLED

FIRST REVIEW
JANUARY 2025

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